

# Syllabus

for course at first level

**School Placement III, Programme for Preschool Class and Primary School Years 1-3** **7.5 Higher Education Credits**  
**Verksamhetsförlagd utbildning III, Grundlärarprogrammet inriktning mot förskoleklass och årskurserna 1-3** **7.5 ECTS credits**

<b>Course code:</b>	USV33G
<b>Valid from:</b>	Spring 2018
<b>Date of approval:</b>	2017-12-14
<b>Department</b>	Department of Teaching and Learning
<b>Subject</b>	Educational Sciences/General Didactics
<b>Specialisation:</b>	G2F - First cycle, has at least 60 credits in first-cycle course/s as entry requirements

## Decision

This syllabus was adopted by the board of the Faculty of Humanities at Stockholm University on 2017-12-14.

## Prerequisites and special admittance requirements

To be accepted to this course, passing grades on the courses School Placement I and II, 7.5 higher education credits; Swedish for Preschool Class and Primary School Years 1-3 Teachers I and II, 30 higher education credits; Mathematics for Preschool Class and Primary School Years 1-3 Teachers I and II, 22.5 higher education credits; and Civics-Related Subjects, 15 higher education credits, are required as well as passing grades on at least 15 higher education credits of courses within the program or equivalent. Since the course is given in collaboration with municipal and independent schools, all entry requirements have to be met at least four weeks before the course starts.

## Course structure

Examination code	Name	Higher Education Credits
VFU3	School Placement III	7.5

## Course content

The student participates in the school's operations and organization as well as contributing to the school's operations at a relevant stage. The course focuses on the student planning, leading and evaluating teaching in Swedish, mathematics, English, civics and natural sciences courses and techniques. In the course the student integrates theory and practice through experience and systematic reflection. The course content is formed by the expected learning outcomes and the operations in the school. An action plan for placement studies (VFU) is formed by collaboration of the VFU course leader, the student and the coordinating teacher at the school. A three-way conversation is part of the course.

## Learning outcomes

In order to pass the course, students are expected to be able to:

- communicate with pupils and school staff, both in groups and individually, by listening responsively as well as speaking and writing in language that is adequate and functional for the context,
- treat pupils independently and in different situations in an empathetic and respectful way in accordance with the school's values,
- independently write and motivate plans for learning activities in different subjects with clear goals that are

related to subject-specific theory and relevant national steering documents as well as carry out and, together with others, evaluate activities in regards to the planned objectives,

- lead learning activities in accordance with adequate subject-specific knowledge, subject pedagogical knowledge and pedagogical knowledge independently as well as evaluate strengths and areas of possible improvement in the student's leadership,
- document, analyse and assess pupils' learning and development under supervision as well as communicate assessments to pupils constructively,
- use practical-aesthetic forms of expression in pedagogical work under supervision and in accordance with subject-specific knowledge,
- use digital tools in pedagogical work under supervision and in accordance with subject-specific knowledge, and
- assess and give examples of the student's own strengths and areas of possible improvement in the next work-placement course, based on the student's own experiences and the course's expected learning outcomes.

## **Education**

Course participation is mandatory and consists of supervised practice in teaching and other activities that are part of the teaching profession, the three-way conversation and seminars that are organised by Stockholm University. For more detailed information, please see the course description. The course description is available at least one month before the course starts.

## **Forms of examination**

a) The course examination is based on the following:

- 1 – The coordinating teacher's written evaluation of the student's performance,
- 2 – documentation in the digital VFU portfolio, and
- 3 – oral examination during the seminars.

b) Grades will be set according to a three-point scale related to the learning objectives of the course:

VG = Pass with Distinction

G = Pass

U = Fail

c) Written grading criteria will be provided to the students at the beginning of the course. The provided grading criteria related to the learning objectives are binding.

d) In order to pass the course, students must receive a grade of G or higher on all examinations, complete all mandatory elements and meet the attendance requirement.

Under special circumstances, the examiner may, after consulting with the coordinating teacher, grant the student an exemption from the obligation to participate in certain mandatory course elements. The student can then be assigned a supplementary assignment.

In exceptional cases, a student may be forced to terminate the work placement early if:

- I. The student demonstrates highly inappropriate behaviour or if the student provides evidence of gross incompetence, or
- II. The student has substantially violated applicable agreements or regulations relating to the work placement.

In such cases, the student should be failed on the course and be notified of this in person. The reason for cancelling the work placement should be recorded in writing. In addition, the student should be informed of the possibility of contacting the Stockholm University Student Union in order to receive support from the union's student ombudsmen. Guidelines for disciplinary matters at Stockholm University are available in the Rules and Regulations.

e) In the case of a failing grade because of the coordinating teacher's written assessment of the student's performance (a1) or because the student does not complete the work placement he/she has begun, the student is entitled to undergo another work placement, though not more than two times in a row. Additional opportunities for examination will be offered the next time the course is given at the latest.

If there are exceptional reasons, the student can apply to the Faculty Board for permission to retake the work placement once again. If the student does not complete the work-placement course he/she has begun within the given timeframe, no grade will be given for the course, but instead a note that one of two opportunities has been used will be made in Ladok or equivalent grading reporting system.

For examination based on documentation in the digital work-placement portfolio or seminars (a2-3) at least

two examination opportunities should be offered during the current semester. At least one examination opportunity should also be offered during semesters or years when the course is not given.

Students who receive a failing grade on written or oral activities twice from the same examiner are entitled to have another examiner appointed for the next examination, unless there are special reasons to the contrary. Such requests should be made to the department board or department head.

f) Supplementary assignments in the digital work-placement portfolio can be approved if the student lies near the boundary for a passing grade. The assignment should be submitted within a week of the examiner notifying the student of the need to complete a supplementary assignment.

### **Interim**

When the course is no longer offered or its contents have been substantially revised, the student has the right to be examined according to this course syllabus once per semester for a three-semester period.

### **Limitations**

This course may not be included in a degree together with a course, taken in Sweden or elsewhere, of identical or partially similar content.

### **Misc**

The course is included in the programme for Preschool Class and Primary School Years 1-3 Teachers. The course is given in cooperation with municipal and independent preschools and schools.

### **Required reading**

For up-to-date information about required reading, please refer to the department website at [www.isd.su.se](http://www.isd.su.se). The current reading list will be made available at least two months before the course starts.